

Minutes of the Licensing Committee

10th March, 2017 at 10.00am
at the Sandwell Council House, Oldbury

Present: Councillor Allen (Chair);
Councillors Dr Crumpton, K Davies, P Davies,
Goult, Piper and Tranter.

Apologies: Councillor Frear and Lewis.

1/17 **Minutes**

Resolved that the minutes of the meeting held on 11th November, 2016 be confirmed as a correct record.

2/17 **Review of Fees and Charges under the Licensing Act 2003 and the Gambling Act 2005**

At its meeting on 8th February 2017, the Cabinet recommended that the Licensing Committee approve the fees and charges in relation to premises licences and other permissions under the Licensing Act 2003 and the Gambling Act 2005, as set out in the appendix, with effect from 1st April 2017.

The Council's Financial Regulations required an annual review of fees and charges. In considering proposed charges for 2017/18, the Council was required to consider its statutory obligations, the cost of service delivery, the demand for services and how proposed charges compared to neighbouring authorities.

The Council's policies under both the Licensing Act 2003 and Gambling Act 2005 were subject to regular review and consultation with the widest possible range of stakeholders.

Licensing Committee – 10th March, 2017

The list of stakeholders was subject to agreement with the Licensing Committee. The Council's Gambling Policy 2005 Statement of Principles was approved by Council on 20th October 2015 and implemented on 31st January 2016.

Benchmarking had indicated that, where relevant fees or charges applied, charges were still comparative with neighbouring authorities. The Gambling Act 2005 required that when setting fees the local authority must aim to ensure that the income raised equated to the cost of providing the service to which the fee related.

An equality impact assessment had been carried out and no issues had been identified which impacted on a particular group and therefore a full assessment was not required.

Resolved that the fees and charges for 2017/18, for premises licences and permissions under the Licensing Act 2003 and the Gambling Act 2005, as set out in Appendix 1, be approved with effect from 1st April 2017.

(The meeting ended at 10.07am)

Contact Officer: Trisha Newton
Democratic Services Unit
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| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|--|-------------------------|----------------------------------|------------------------------------|-------------------------|----------------|-----|
| Trading Standards and Licencing | | | | | | |
| Licensing Act 2003 | | | | | | |
| Temporary event notice | £21.00 | 0.00% | £0.00 | £21.00 | | No |
| Theft, loss etc of temporary event notice | £10.50 | 0.00% | £0.00 | £10.50 | | No |
| Theft, loss, etc of premises licence or summary | £10.50 | 0.00% | £0.00 | £10.50 | | No |
| Premises licence notification of change of name or address | £10.50 | 0.00% | £0.00 | £10.50 | | No |
| Application to vary licence to specify individual as premises supervisor | £23.00 | 0.00% | £0.00 | £23.00 | Set by statute | No |
| Application for transfer of premises licence | £23.00 | 0.00% | £0.00 | £23.00 | | No |
| Theft, loss etc of club certificate or summary | £10.50 | 0.00% | £0.00 | £10.50 | | No |
| Notification of change of name or alteration of rules of club | £10.50 | 0.00% | £0.00 | £10.50 | | No |
| Change of relevant registered address of club | £10.50 | 0.00% | £0.00 | £10.50 | | No |
| Right of freeholder etc to be notified of licensing matters | £21.00 | 0.00% | £0.00 | £21.00 | Set by statute | No |
| Interim authority notice following death etc of licence holder | £23.00 | 0.00% | £0.00 | £23.00 | Set by statute | No |
| Application for a provisional statement where premises being built etc. | £315.00 | 0.00% | £0.00 | £315.00 | Set by statute | No |
| Minor variation application | £89.00 | 0.00% | £0.00 | £89.00 | Set by statute | No |
| Personal licence grant application | £37.00 | 0.00% | £0.00 | £37.00 | Set by statute | No |
| Theft, loss, etc of personal licence or summary | £10.50 | 0.00% | £0.00 | £10.50 | | No |
| Personal licence notification of change of name or address | £10.50 | 0.00% | £0.00 | £10.50 | | No |

| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|---|-------------------------|----------------------------------|------------------------------------|-------------------------|----------------|-----|
| New applications and variations according to rateable value:- | | | | | | |
| Band A (None - £4,300) | £100.00 | 0.00% | £0.00 | £100.00 | | No |
| Band B (£4,301 - £33,000) | £190.00 | 0.00% | £0.00 | £190.00 | | No |
| Band C (£33,001 - £87,000) | £315.00 | 0.00% | £0.00 | £315.00 | | No |
| Band D (£87,001 - £125,000) | £450.00 | 0.00% | £0.00 | £450.00 | | No |
| Band E (£125,001+) | £635.00 | 0.00% | £0.00 | £635.00 | | No |
| Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises:- | | | | | | |
| Band D x2 (£87,001 - £125,000) | £900.00 | 0.00% | £0.00 | £900.00 | | No |
| Band E x3 (£125,001+) | £1,905.00 | 0.00% | £0.00 | £1,905.00 | | No |
| Annual Fee (charge) according to rateable value:- | | | | | | |
| Band A (None - £4,300) | £70.00 | 0.00% | £0.00 | £70.00 | | No |
| Band B (£4,301 - £33,000) | £180.00 | 0.00% | £0.00 | £180.00 | | No |
| Band C (£33,001 - £87,000) | £295.00 | 0.00% | £0.00 | £295.00 | | No |
| Band D (£87,001 - £125,000) | £320.00 | 0.00% | £0.00 | £320.00 | | No |
| Band E (£125,001+) | £350.00 | 0.00% | £0.00 | £350.00 | | No |
| Annual Charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises:- | | | | | | |
| Band D x2 (£87,001 - £125,000) | £640.00 | 0.00% | £0.00 | £640.00 | Set by statute | No |
| Band E x3 (£125,001+) | £1,050.00 | 0.00% | £0.00 | £1,050.00 | | No |

| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|---|-------------------------|----------------------------------|------------------------------------|-------------------------|---------|-----|
| New application and variation clubs according to rateable value:- | | | | | | |
| Band A (None - £4,300) | £100.00 | 0.00% | £0.00 | £100.00 | | No |
| Band B (£4,301 - £33,000) | £190.00 | 0.00% | £0.00 | £190.00 | | No |
| Band C (£33,001 - £87,000) | £315.00 | 0.00% | £0.00 | £315.00 | | No |
| Band D (£87,001 - £125,000) | £450.00 | 0.00% | £0.00 | £450.00 | | No |
| Band E (£125,001+) | £635.00 | 0.00% | £0.00 | £635.00 | | No |
| Annual charge clubs according to rateable value:- | | | | | | |
| Band A (None - £4,300) | £70.00 | 0.00% | £0.00 | £70.00 | | No |
| Band B (£4,301 - £33,000) | £180.00 | 0.00% | £0.00 | £180.00 | | No |
| Band C (£33,001 - £87,000) | £295.00 | 0.00% | £0.00 | £295.00 | | No |
| Band D (£87,001 - £125,000) | £320.00 | 0.00% | £0.00 | £320.00 | | No |
| Band E (£125,001+) | £350.00 | 0.00% | £0.00 | £350.00 | | No |
| Additional premises licence fee (Number in attendance at any one time):- | | | | | | |
| 5,000 to 9,999 | £1,000.00 | 0.00% | £0.00 | £1,000.00 | | No |
| 10,000 to 14,999 | £2,000.00 | 0.00% | £0.00 | £2,000.00 | | No |
| 15,000 to 19,999 | £4,000.00 | 0.00% | £0.00 | £4,000.00 | | No |
| 20,000 to 29,999 | £8,000.00 | 0.00% | £0.00 | £8,000.00 | | No |
| 30,000 to 39,999 | £16,000.00 | 0.00% | £0.00 | £16,000.00 | | No |
| 40,000 to 49,999 | £24,000.00 | 0.00% | £0.00 | £24,000.00 | | No |
| 50,000 to 59,999 | £32,000.00 | 0.00% | £0.00 | £32,000.00 | | No |
| 60,000 to 69,999 | £40,000.00 | 0.00% | £0.00 | £40,000.00 | | No |
| 70,000 to 79,999 | £48,000.00 | 0.00% | £0.00 | £48,000.00 | | No |

| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|--|-------------------------|----------------------------------|------------------------------------|-------------------------|---------|-----|
| 80,000 to 89,999 | £56,000.00 | 0.00% | £0.00 | £56,000.00 | | No |
| 90,000 and over | £64,000.00 | 0.00% | £0.00 | £64,000.00 | | No |
| Additional Annual fee payable if applicable:- | | | | | | |
| 5,000 to 9,999 | £500.00 | 0.00% | £0.00 | £500.00 | | No |
| 10,000 to 14,999 | £1,000.00 | 0.00% | £0.00 | £1,000.00 | | No |
| 15,000 to 19,999 | £2,000.00 | 0.00% | £0.00 | £2,000.00 | | No |
| 20,000 to 29,999 | £4,000.00 | 0.00% | £0.00 | £4,000.00 | | No |
| 30,000 to 39,999 | £8,000.00 | 0.00% | £0.00 | £8,000.00 | | No |
| 40,000 to 49,999 | £12,000.00 | 0.00% | £0.00 | £12,000.00 | | No |
| 50,000 to 59,999 | £16,000.00 | 0.00% | £0.00 | £16,000.00 | | No |
| 60,000 to 69,999 | £20,000.00 | 0.00% | £0.00 | £20,000.00 | | No |
| 70,000 to 79,999 | £24,000.00 | 0.00% | £0.00 | £24,000.00 | | No |
| 80,000 to 89,999 | £28,000.00 | 0.00% | £0.00 | £28,000.00 | | No |
| 90,000 and over | £32,000.00 | 0.00% | £0.00 | £32,000.00 | | No |
| Gambling Act 2005 | | | | | | |
| Converted casino premises licences:- | | | | | | |
| Grant | £1,236.00 | 2.35% | £29.00 | £1,265.00 | | No |
| Annual fee | £1,236.00 | 2.35% | £29.00 | £1,265.00 | | No |
| Fee for application to vary licence | £927.00 | 2.48% | £23.00 | £950.00 | | No |
| Fee for application to transfer a licence | £618.00 | 2.25% | £13.90 | £631.90 | | No |
| Fee for application for reinstatement of a licence | £618.00 | 2.25% | £13.90 | £631.90 | | No |
| Copy licence | £22.66 | 10.33% | £2.34 | £25.00 | | No |
| Notification of change | £32.96 | 6.19% | £2.04 | £35.00 | | No |

| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|--|-------------------------|----------------------------------|------------------------------------|-------------------------|---------|-----|
| Bingo premises licence:- | | | | | | |
| Grant | £1,852.97 | 2.27% | £42.03 | £1,895.00 | | No |
| Annual fee | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application to vary licence | £805.46 | 2.25% | £18.14 | £823.60 | | No |
| Fee for application to transfer a licence | £557.23 | 2.29% | £12.77 | £570.00 | | No |
| Fee for application for reinstatement of a licence | £557.23 | 2.29% | £12.77 | £570.00 | | No |
| Fee for application for provisional statement | £1,852.97 | 2.27% | £42.03 | £1,895.00 | | No |
| Copy licence | £22.66 | 10.33% | £2.34 | £25.00 | | No |
| Notification of change | £32.96 | 6.19% | £2.04 | £35.00 | | No |
| Betting premises (track) licence:- | | | | | | |
| Grant | £1,236.00 | 2.35% | £29.00 | £1,265.00 | | No |
| Annual fee | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application to vary licence | £618.00 | 2.25% | £13.90 | £631.90 | | No |
| Fee for application to transfer a licence | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application for reinstatement of a licence | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application for provisional statement | £1,236.00 | 2.35% | £29.00 | £1,265.00 | | No |
| Copy licence | £22.66 | 10.33% | £2.34 | £25.00 | | No |
| Notification of change | £32.96 | 6.19% | £2.04 | £35.00 | | No |
| Betting premises (other) licence:- | | | | | | |
| Grant | £1,236.00 | 2.35% | £29.00 | £1,265.00 | | No |
| Annual fee | £310.03 | 3.22% | £9.97 | £320.00 | | No |
| Fee for application to vary licence | £618.00 | 2.25% | £13.90 | £631.90 | | No |
| Fee for application to transfer a licence | £494.40 | 2.25% | £11.15 | £505.55 | | No |

| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|---|--------------------------------|---|---|--------------------------------|----------------|------------|
| Fee for application for reinstatement of a licence | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application for provisional statement | £1,236.00 | 2.25% | £27.80 | £1,263.80 | | No |
| Copy licence | £22.66 | 10.33% | £2.34 | £25.00 | | No |
| Notification of change | £32.96 | 6.19% | £2.04 | £35.00 | | No |
| Family entertainment centre premises licence:- | | | | | | |
| Grant | £741.60 | 2.48% | £18.40 | £760.00 | | No |
| Annual fee | £375.00 | 2.25% | £8.45 | £383.45 | | No |
| Fee for application to vary licence | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application to transfer a licence | £433.63 | 2.62% | £11.37 | £445.00 | | No |
| Fee for application for reinstatement of a licence | £433.63 | 2.62% | £11.37 | £445.00 | | No |
| Fee for application for provisional statement | £741.60 | 2.48% | £18.40 | £760.00 | | No |
| Copy licence | £22.66 | 10.33% | £2.34 | £25.00 | | No |
| Notification of change | £32.96 | 6.19% | £2.04 | £35.00 | | No |
| Adult gaming centre premises:- | | | | | | |
| Grant | £927.00 | 2.48% | £23.00 | £950.00 | | No |
| Annual fee | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application to vary licence | £494.40 | 2.25% | £11.10 | £505.50 | | No |
| Fee for application to transfer a licence | £557.23 | 2.29% | £12.77 | £570.00 | | No |
| Fee for application for reinstatement of a licence | £557.23 | 2.29% | £12.77 | £570.00 | | No |
| Fee for application for provisional statement | £927.00 | 2.48% | £23.00 | £950.00 | | No |
| Copy licence | £22.66 | 10.33% | £2.34 | £25.00 | | No |
| Notification of change | £32.96 | 6.19% | £2.04 | £35.00 | | No |

| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|--|-------------------------|----------------------------------|------------------------------------|-------------------------|----------------|-----|
| Temporary Use Notice:- | | | | | | |
| Temporary Use Notice | £500.00 | 0.00% | £0.00 | £500.00 | Set by statute | No |
| Temporary Use Notice - Copy Notice | £25.00 | | NEW | £25.00 | | No |
| Licensed Premises Gaming Machine Permit:- | | | | | | |
| Grant | £150.00 | 0.00% | £0.00 | £150.00 | Set by statute | No |
| Grant (Existing Operator) | £100.00 | 0.00% | £0.00 | £100.00 | Set by statute | No |
| Annual Fee | £50.00 | 0.00% | £0.00 | £50.00 | | No |
| Variation | £100.00 | 0.00% | £0.00 | £100.00 | Set by statute | No |
| Transfer | £25.00 | 0.00% | £0.00 | £25.00 | | No |
| Change of Name | £25.00 | 0.00% | £0.00 | £25.00 | | No |
| Copy of permit | £15.00 | 0.00% | £0.00 | £15.00 | | No |
| Club Gaming & Club Machine Permits:- | | | | | | |
| Grant or Renewal | £200.00 | 0.00% | £0.00 | £200.00 | Set by statute | No |
| Grant or Renewal (Fast Track) | £100.00 | 0.00% | £0.00 | £100.00 | Set by statute | No |
| Variation | £100.00 | 0.00% | £0.00 | £100.00 | Set by statute | No |
| Annual Fee | £50.00 | 0.00% | £0.00 | £50.00 | | No |
| Copy of permit | £15.00 | 0.00% | £0.00 | £15.00 | | No |
| Lottery Registration:- | | | | | | |
| Grant statutory fee | £40.00 | 0.00% | £0.00 | £40.00 | | No |
| Annual statutory fee | £20.00 | 0.00% | £0.00 | £20.00 | | No |
| Automatic Entitlement – up to two Cat C or D machines:- | | | | | | |
| Notification | £50.00 | 0.00% | £0.00 | £50.00 | | No |
| Unlicensed Family Entertainment Centre:- | | | | | | |

| Service Provided | Standard Charge 2016/17 | Increase (Decrease) in % 2017/18 | Increase / (Decrease) in £ 2017/18 | Proposed Charge 2017/18 | Comment | VAT |
|---|--------------------------------|---|---|--------------------------------|----------------|------------|
| Grant | £300.00 | 0.00% | £0.00 | £300.00 | | No |
| Grant (Existing Operator) | £100.00 | 0.00% | £0.00 | £100.00 | | No |
| Renewal | £300.00 | 0.00% | £0.00 | £300.00 | | No |
| Copy of permit | £15.00 | 0.00% | £0.00 | £15.00 | | No |
| Change of Name | £25.00 | 0.00% | £0.00 | £25.00 | | No |
| Prize Gaming Permit- | | | | | | |
| Grant | £300.00 | 0.00% | £0.00 | £300.00 | | No |
| Grant (Existing Operator) | £100.00 | 0.00% | £0.00 | £100.00 | | No |
| Renewal | £300.00 | 0.00% | £0.00 | £300.00 | | No |
| Copy of permit | £15.00 | 0.00% | £0.00 | £15.00 | | No |
| Change of Name | £25.00 | 0.00% | £0.00 | £25.00 | | No |
| Sex Establishments- | | | | | | |
| Sex Establishments (grant) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |
| Sex Establishments (renewal) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |
| Sex Establishments (transfer) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |
| Sex Establishments (variation) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |
| Sexual Entertainment Venues (grant) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |
| Sexual Entertainment Venues (renewal) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |
| Sexual Entertainment Venues (transfer) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |
| Sexual Entertainment Venues (variation) | £3,034.17 | 2.25% | £68.28 | £3,102.45 | | No |